



The Bridge Short Stay School

CHARGING & REMISSIONS POLICY

Lead responsibility for policy	A Stewart Date: January 2018
Approved (Head Teacher)	A Stewart Date: January 2018
Date policy due for renewal	January 2019

Charging and Remissions Policy

1. Purpose

This Policy sets out the circumstances under which Parents/Carers may be charged by The Bridge Short Stay School for activities and/or resources provided by the school.

2. General Activities

The school does not charge for day to day activities or resources undertaken during the school day, as part of the curriculum.

3. Extracurricular Activities

The school may make charges, up to the full cost including transport, for optional activities taking place outside of the school day.

4. Residential Activities

Where any residential activities are organised, with the primary purpose of fulfilling elements of the National Curriculum Parents/Carers will be asked to make a voluntary contribution up to the full cost of the activity

Where any residential activities are organised on an optional, extracurricular basis, parents/carers will be charged the full cost of the activity.

5. Loss or Damage

Parents/Carers may be required to meet the cost of charges in order to make good the loss, damage or defacement of buildings, facilities or property that occurs as a result of student behaviour.

6. Remission

The school reserves the right to remit part or all of the cost of chargeable activities, taking into account individual family circumstances and with due regard to the school's statement on equality. Parents/Carers wishing to apply for remission of charges should speak to a member of SLT in confidence, individual circumstances will be discussed with the Headteacher who will decide on authorisation of remission.

Parents/Carers retain the right of appeal against remission decisions which should be raised with the Management Committee

7. Voluntary Contributions

Nothing in this policy precludes the school from requesting that parents/carers make a voluntary contribution towards the cost of activities and resources, however access to provision will not be prejudiced against students of parents/carers who choose not to do so.