



The Bridge Short Stay School

PROVIDER ACCESS POLICY

Lead responsibility for policy	N Preston Date: January 2018
Approved (Head Teacher)	A Stewart Date: January 2018
Date policy due for renewal	January 2019

Provider Access Policy

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

Students in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact:

Nick Preston

01606 271700

Nick.preston@thebridge.cheshire.sch.uk

3.2 Opportunities for access

A number of events, integrated into the school curriculum, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Key Stage 3	Parents Evenings PSHCE curriculum	Parents Evenings PSHCE curriculum	Big Bang Stem event Parents Evenings PSHCE curriculum
Key Stage 4	Post 16 College Visits Personalised IAG sessions Parents Evenings Work Experience Placements PSHCE curriculum	Post 16 College Visits Personalised IAG sessions Parents Evenings Work Experience Placements PSHCE curriculum	Post 16 College Visits Personalised IAG sessions Parents Evenings Work Experience Placements PSHCE curriculum

Please speak to our named Careers Coordinator to identify the most suitable opportunity for you, having made referral to the facilities offered below.

The school policy on safeguarding indicates that regular visitors to the school would be expected to have a recent DBS check provided by their employer. Occasional visitors would need to be accompanied by a member of The Bridge Short Stay School.

Facilities for Key Stage 4 pupils the school will make an appropriate sized, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Coordinator or a member of SLT. AV materials may need to be submitted in advance so that they can be uploaded to the school network.

For pupils in Key Stage 3 providers are welcome to leave a copy of their prospectus or other relevant course literature in break out spaces that are available to all students to access during break and lunchtimes. Form tutors will draw students' attention to this literature. Alternatively, providers may access the careers coordinator in order to discuss the suitability of presenting to the group taking into account the particular cohort characteristics at that particular time.